

INSTRUCTIONS FOR AUTHORS

The Journal welcomes the submission of manuscripts that meet the general criteria of significance and scientific excellence. "Codrul Cosminului" does not accept papers that have been published or are under consideration for publication elsewhere. Electronic submission of manuscripts is strongly encouraged.

I. TECHNICAL INDICATIONS

The Journal welcomes the submission of manuscripts that meet the general criteria of significance and scientific excellence. "Codrul Cosminului" does not accept papers that have been published or are under consideration for publication elsewhere. Electronic submission of manuscripts is strongly encouraged. The manuscript must be the final version and should be sent accompanied by author Declaration (see below) and a short presentation of the Author.

The text written in English must be provided in Cambria font, 11 pts, maximum 20 pages: Abstract (in Romanian, maximum 20 lines, and English, maximum 20 lines), introduction, argumentation, results and conclusions, figures and photos, references; review papers and scientific chronicles, maximum 5 pages. The manuscript must be the final version. The text should be single-spaced and placed on one sided pages 170 mm X 250 mm. The margins will be: Top 28 mm, Bottom 23 mm, Left 18 mm, Right 18 mm, Header 19 mm, Footer 18 mm. Notice that the header and footer are different for the odd and even pages.

Recommended fonts and line spacing

Item	Font	Size	Style
Title of paper, in English	Cambria, UPPERCASE	12	Bold, Centred
Line spacing	-	12	-
Authors	Cambria	11	Bold, Righted
Affiliation and E-mail address for the corresponding author	Cambria	10	Normal, Righted
Line spacing	-	10	-
Abstracts (10-20 lines)	Cambria, Italic	10	Normal, Justify
Line spacing after each Abstract	-	10	-
Keywords (5-10), in English	Cambria, Italic	10	Normal, Justify
Double-space after Keywords	-	11	-

Sections Title (introduction, argumentation, results and conclusion, references etc.)	Cambria, UPPERCASE	11	Bold, Centred
Line spacing before and after each Section Title	-	11	-
Text (single - spaced)	Cambria	11	Normal, Justify
Figure's Title (figures in either black and white or colour, high contrast)	Cambria	10	Bold Centred below the figure
Table's Title	Cambria	10	Bold Centred at the top of the Table
Table's Content	Cambria	10	Normal, Justify
Footnotes	Cambria	10	Normal Justify

The **Introduction** should provide a clear statement of the problem, the relevant literature on the subject and the proposed approach or solution. **Argumentation**, as the main part of the paper, should offer the analysis of the subject, based on the specific evidences. **Results** should be presented with clarity and precision and should be explained, but largely without referring to the literature and should interpret the findings in view of the results obtained. **Conclusions** section contains a few sentences at the end of the paper and concludes the results. **Illustrations** and **tables** should be progressively numbered, following the order cited in the text. The same data should not be presented in both table and graph form. Each source you cite in the paper must appear in your **reference list** (at the end of your paper). **Footnotes** to cited sources should be inserted in the text (consecutive numbers) and placed at the bottom of the page as follows:

1. Paul Jensen, *History of the World*, New-York, University Publishing House, 2003, p. 243.
2. Richard Little, Barry Buzan, *Sistemele internaționale în istoria lumii* [International Systems in World History], Iași, Editura Polirom, 2009, p. 62-63.
3. *Ibid.*, p. 79.
4. Stelian Tanase (coord.), *Cioran și Securitatea* [Cioran and Securitatea], Iași, Editura Polirom, 2009, p. 14.
5. Christine Sylvester, *Empathetic Cooperation: A Feminist Method for IR*, in "Millennium: Journal of International Studies", 1994, Vol. 23, no. 2, p. 315-334.
6. Richard Little, Barry Buzan, *Sistemele internaționale...*, pp. 148, 155, 239.
7. *Australia-NATO Joint Political Declaration*, in http://www.nato.int/cps/en/natolive/official_texts_94097.htm (Accessed on 12.11.2012).
8. А. И. Деникин, *Путь русского офицера* [The Way of a Russian Officer], Москва, Современник, 1991, с. 58.

II. CORRESPONDENCE ADDRESS:

Journal „Codrul Cosminului”
„Stefan cel Mare” University of Suceava,
13, Universitatii Str., RO-720229, Suceava,
Phone/Fax +4 0230 523742 ; E-mail: stefanp@atlas.usv.ro

Publisher Contact Information:

Stefan cel Mare University Publishing House
13, Universității Str. RO 720229 – Suceava
Phone +4 0230216147 int. 273; Fax: +4 0230520080
E-mail : editura@usv.ro
Contact person : Lecturer Victor Cărcăle, PhD

III. AUTHORS DECLARATION

When presenting a contribution/paper to be published in “Codrul Cosminului”, the author (authors) must consent to the following steps related to ethics and copyright, and assert, in writing, the following:

DECLARATION

- a) The manuscript is original, it neither represents a fragment in a printed book nor has it been published in a specialized journal.
- b) The article does not contain false data, in a conscious and/or intended manner, slanderous or illegal statements, and it does not break third parties' rights.
- c) The article does not present previously unpublished data or images, without indicating the source or without the owner's consent.
- d) The article does not use results published previously, without adequate and proper quotation.
- e) The author accepts and agrees that the submitted manuscripts will be checked for originality using anti-plagiarism software.
- f) The author accepts and acknowledges the required modifications instated by the editors as part of the final correction.
- g) The author is aware of the confidential nature of personal data and allows to share the name, institutional affiliation and email address under the principles of the European Union's General Data Protection Regulation.

h) The author transfers “Codrul Cosminului”, fully and unconditionally, the exclusive right of publishing, reproducing and distributing the text by reediting, translation, copying, exposing or saving in an electronic database or for any type of anthologies/collections, for both versions (electronic and hard copy).

i) The article shall not be published in other journals, without the editor’s written consent, respecting the “Codrul Cosminului” ’s requests and politics.

Article’s title:

.....

Name (author/s) Signature

Affiliation:

Name (author/s) Signature

Affiliation:

Date:

IV. PEER REVIEWING PROCESS

Manuscripts are assigned to Executive Editor. The papers before being sent for reviewing are first checked by anti-plagiarism software. Executive Editor sends the received papers, without the name and affiliation of authors, to 2 experts in the field, normally by e-mail. All the reviewers of a paper remain anonymous to the authors and act independently. They have different affiliation, usually located in different towns/countries, and they are not aware of each other’s identities. If the decisions of the 2 reviewers are not the same the paper is sent to a third reviewer.

The reviewers’ evaluations and Executive Editor’s comments enable the Editor-in-Chief to make a decision. This decision, along with the comments, is transmitted to the authors via E-mail. A decision is made usually within six weeks of the receipt of the manuscript. The Editor-in-Chief will advise authors whether a manuscript is accepted, should be revised, or is rejected. Minor revisions should be returned within four weeks of decision; major revisions within three months. Manuscripts not revised within this time will be withdrawn from consideration unless there are extenuating circumstances.

The final decision for publication is done by the Editor-in-Chief based on the scrutiny of reviewers and the scope of the journal.

The Editor-in-Chief is responsible for the quality and selection of manuscripts chosen to be published, and the authors are always responsible for the content of each article.